Lawrence State of the City Address
Mayor Daniel Rivera

February 5, 2019
Police Department

2018
• 67,917 Calls for Service
• 13,708 Motor Vehicle Stops
• 2,280 Arrests

• 40% Reduction in Part I Felony Crime
• 44% Reduction in Shootings
Police Department

Compared to 2017:

• 64% Reduction in Homicides
• 46% Reduction in Residential Burglaries; resulting in a twenty year low
• 46% Reduction in MV Theft; lowest total number in twenty years
• 36% Reduction in Commercial Burglary
• 53% Reduction in Robbery
Police Department

- Added 14 new police officers to the department
- Installed cameras as part of the citywide Anti-crime Camera Initiative.
- Replaced 32 year old Police Office trailer
- Implemented new radio system to state of the art digital format
- Established a Domestic Violence Liaison connecting victims with services
- Assigned Full-time Business Liaison Officer
Fire Department

- Responded to & handled largest man-made gas disaster in the U.S. that caused 9 building fires, 5 explosions, 1 death and hundreds of fire responses in 6 hours.
- 7,516 Total Emergency Responses, Largest number in over a decade
- 43 Building Fires, 11 of which were multiple alarms
- 43 Motor Vehicle Fires
- Father’s Day Fire on Market St. where a young man trapped was rescued by E9/L4
- 25 Mutual Aid responses for other communities
- 2,558 Emergency Medical Responses
Fire Department

- 780 Motor Vehicle Accidents
- Generated $174,445 from 1,089 electrical permits
- Received $331,316 for detail administration services
- Collected $280,636 from various inspections & permits
- 3 Floor Bays replaced at Central Fire Headquarters
- Implemented State of the art Dispatching software
- Deployed State of the art radios
- Replaced Rescue Boat
OPD/Business & Economic Dev.

- Added +350 jobs to the Lawrence Industrial Park by assisting Unitex to modernize the former Crown Cork & Seal location
- Supported redevelopment of the Lawrence Pumps Building to expanding Ideal Box with more jobs
- Began 3-year project with MassDevelopment’s Transformative Development in support of the downtown businesses
- Began the clean-up work at Tombarello site
- Identifying and cleaning-up contamination at 9-11 Florence Street with USEPA brownfields $
- Helped small business owners navigate Columbia Gas insurance claims
OPD/Business & Economic Dev.

- Assisted three local entrepreneurs secure $235K in small business loans with the Lawrence Venture Fund
- Working with current Revolving Test Kitchen to “graduate” from the program
- Working assertively to attract a micro-brewery
- Improving business development opportunities by working to amend census tract boundary to make Lawrence Industrial Park HUBZone-eligible
- Qualified four census tracts as Opportunity Zone
OPD/Community Development

- Made 58 housing units lead safe
- 12 down payment assistance through First-Time Homebuyer Program
- 10 distressed properties rehabbed and fixed
- Committed HOME funding to increase affordable housing stock
- 5 Franklin St./4 Hampshire St - 85 low-income & 11 market rate
- Union & Milford - 5 newly constructed homes for low-income first-time homebuyers
- Received Housing Choice Designation and $207K grant to support Phase II construction at South Common
- Assisted 18 non-profit agencies with CDBG funding to support services to low-to-moderate income vulnerable residents
• Park Improvements:
  - **Howard Playstead**—New play structures geared toward children of all ages
  - **O’Connell Park/South Common Phase II**—New basketball court with shade structure, multi-sport court, 2 lawn volleyball courts, site amenities, tree planting and lighting
  - **James O’Neill Park**—Renovate soccer field, basketball court, path system to improve pedestrian circulation and accessibility, and expand existing tree canopy
  - **Municipal Parks Accessibility Assessment** planning and kicked-off to identify physical & social barriers limiting access to municipal parks/open spaces
OPD/Community Development/MHTF

- Secured ~$200K grant funds from Tufts Foundation to support active aging
- Received national media attention for Healthy on the Block/Bodegas Saludables initiative with LGH, GWL and MCCI
  - Worked w/ Lawrence Youth Council and Elevated Thought to create a Community Storyboard (video) on participating bodegas
- Contracted Public Health Data Analyst Team to create sustainability & marketing plan
- Notable events highlighting MHTF’s efforts:
  - Hosted RWJF Northeast Culture of Health Prize Winners’ Spring Meeting
  - Participated in Lawrence History Center’s Public Health Symposium
- MHTF/LGH partnership highlighted in the National Academy for State Health Policy
OPD/Inspectional Services

- Worked with dozens of inspectors to facilitate the recovery after the Columbia Gas gas explosions.

- Hundreds of inspections were conducted and thousands of permits were issued to residents and local businesses.

Regular Plumbing & Gas Department Inspections

- 236 Plumbing Permits
- 11 Drain Layers Permits
- 408 Gas Permits
- 6 Drain Layers Licenses

Gas Explosion Activity

- 3,989 Plumbing Permits
- 4,483 Water Heaters
- 3,510 Boilers
- 6,024 Ranges
- 10,028 Gas Permits
- 766 Furnaces
- 5,092 Dryers
- 72 Room Heaters
- 6,555 Other
OPD/Inspectional Services

• Issued 1,714 permits, collected >$1 million in permits fees
• Worked w/ Distressed Property Task Force to create an Ordinance that forces owners of abandoned properties to be more accountable
• Partnered with Tolemi Company to test out new mobile inspection app.
• Conducted over 1,000 inspections, cracking down on illegal dumping, liquor license violations, health code violations and more
• Hired Public Health Nurse
## OPD/Inspectional Services

### Building Permit Activity

<table>
<thead>
<tr>
<th>Year</th>
<th>Permits</th>
<th>Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016</td>
<td>1,718</td>
<td>$911,258</td>
</tr>
<tr>
<td>2017</td>
<td>1,779</td>
<td>$883,201</td>
</tr>
<tr>
<td>2018</td>
<td>1,714</td>
<td>$1,039,440</td>
</tr>
</tbody>
</table>

### Additional Permitting Activities Include

- 179 Restaurant Inspections
- 403 Annual Food Permits
- 403 Milk Permits
- 79 Temporary Food Permits
- 139 Tobacco Permits
- 840 Code Violation Inspections
- 957 Occupancy Permits Issued
- 2 Tattoo Parlor Permit
- 201 Foreclosure Reg.
- 595 Weight & Measures Insp.
- 8 Swimming Pool Inspections
- 0 Lead Determinations
- 519 Burial Permits
- 33 Tobacco Violations Issued

### Licensing Department Inspections

- 23 Lodging House Insp.
- 9 Class I – New Car Dealers
- 50 Class II – Used Car dealers
- 48 Class II – Office Space Only
- 8 Class III – Junk Dealers
- 10 General on Premise (GOP)(No Food)
- 16 Alcohol Pkg. Store
- 2 Wine & Malt Rest.
- 14 Wine & Malt Pkg. Store
- 31 All Alcohol Restaurant
- 100 Chapter 304 Alcohol Insp.
- 9 Alcohol Clubs
OPD Planning Office

- Received Green Communities Designation and Grant $594,140
- Applied for, received and implemented Municipal Vulnerability Preparedness plan
- Completed design for Manchester St./ La Fruteria Access Park
- Secured >$1M funding for intersection improvements on Haverhill and Ames Streets
- Received $6K Signs & Lines grant from MassDOT
- Partnered with MassDevelopment to improve Buckley Transportation Center’s façade
- Apply to DHCD for 40R Smart Growth Zoning Overlay District
- Relocated OPD office from 225 Essex to 12 Methuen, saving $21K annually
- Oversaw the filming of Little Women
OPD Planning Office

- Administered work of 5 boards and commissions including inter/intradepartmental review, advertising, notification to abutters, filing of decisions with City Clerk, etc.

- 32 meetings were conducted as follows:
  - Zoning Board of Appeals
    - 36 applications for special permits, variances and appeals
  - Lawrence Planning Board
    - 2 zoning amendments, 7 signage requests, 1 site plan approval requests and 11 special permit with site plan approval requests
    - Draft Housing Production Plan presentation by MVPC
  - Conservation Commission
    - 10 Requests for determination
    - 2 Notice of intents
    - 2 Enforcement orders
  - Prospect Hill Historic District Commission
    - 2 Certificates of appropriateness
Department of Public Works

• Repaved and surfaced 26 streets
• Over 687 tons of trash and illegal dumping removed from alleyways and other areas of the City
• 565 gallons of paint used for graffiti removal
• 282 tons of asphalt used to fill potholes
• Over 330 street signs installed
• Swept over 70 miles of roads and disposed of 635 tons of street litter
• Removed 368 hazardous trees
Department of Public Works

- Snowfall for 2018 was 79.8 inches
- 15,780 square feet of sidewalk repaired
- 16,789 linear feet of crosswalk painted
- Recycling Division was awarded $40,000 DEP Grant
- Increased participation at Neighborhood Association Meetings from the Recycling Division
- 3,065 tons of material was recycled from the solid waste stream, representing a 10% recycling rate
- Pilot Recycling IQ Kit started in Fall 2018
Department of Public Works

- Hired a new Recycling Coordinator
- Purchased two new street sweepers
- $35,070 for Transportation Trust Fund to deploy speed bumps across City schools
- Creation of new Capital Assets Management Division to implement the City’s Capital Improvement Plan

- 2018 CIP projects:
  - 24 projects for 2018
  - 12 projects in process
  - 12 projects completed
  - CIP funds spent in 2018 $4,311,629
Water & Sewer Department

- Replaced water mains on South Broadway, State Street, Clifton Street, Andover Street, High Street, Ferry Street, and Knox Street
- Replaced Sewer main on Water Street and built custom manhole structure Flushed more than 1,000 fire hydrants
- Upgraded water main on Clinton Court from and installed a fire hydrant
- Inspected more than 140,000 linear feet (26.5 miles) of sewer main throughout the City as part of terms of Consent Decree
- City-wide mapping of hydrants and their water pressure
Water & Sewer Department

• Replaced 29 lead water services throughout the City
• Met and exceeded all state and federal regulations for lead and copper
• Replaced weathervane on historic High Service Water Tower
• Paved Durso Ave, Cutler Street, and Texas Ave after water main installation
• Provided close to 3,000 hours of response time to the South Lawrence gas emergency
• Implemented new water meter software to detect leaks and provide better customer service
Recreation Department

**Hours of Operation**
8:30am to 4:30 pm
6:00pm to 9:00pm (In Season)

- 34 Parks are in use during the year
- 6 Rec Department Leagues totaling 3,500 participants

Collaborated with numerous community groups and local agency to provide youth activities citywide including:

- U-Mass Amherst Nutrition
- Groundwork Lawrence
- Greater Lawrence Boating
- Girl Scouts of Eastern Mass
- Lawrence Public Schools
- YMCA
Recreation Department

- Over 300 Participants in our Summer Program
- Collaborated with Lawrence High School to teach summer program participants about basketball skills and fundamentals
- Worked together with LPD to enhance youth safety awareness
- Worked with Groundwork Lawrence to teach youth about their environment
Recreation Department

- Several successful adult leagues such as:
  - Softball
  - Flag Football
  - Volleyball
- Increased social media presence
- Updated passive recreation parks with swings and slides.
- Issued over 100 park permits
School Department

- Transitioned to next phase of receivership with new board, the Lawrence Alliance for Education, featuring local voices
- Hired new Superintendent, following nationwide search driven by extensive community input and engagement
- Identified initial areas of focus moving forward:
  - Literacy intervention and math & science supports
  - Social emotional learning and special education programming
  - Professional development opportunities for teachers and staff, including curriculum & instruction and cultural competency
School Facility Improvement

Arlington Educational Complex - Boiler & Roof Replacement

New Hydronic Boiler – energy saving with systematic temperature controls
New EPDM Roof & Insulation

- Anticipated Project Cost: $3.17M → Actual Project Cost after bid opening: $2,680,132
- Anticipated Final Cost: $2,688,710 → Anticipated Additional Cost: $8,578 (unforeseen delay)
- MSBA Contribution: $1,974,573 (80% reimbursement) → City Contribution: $714,137

Current Project Completion Status: 96%
(items from the commissioning agent’s non-conformance log to be completed, punch list & MSBA financial close out process)

Roof: Before

Roof: After

Boiler: Before

Boiler: After
# School Facility Improvement

## Current/Completed across District School Year ’18/19

<table>
<thead>
<tr>
<th>School</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arlington School</td>
<td>Installation of new chillers/towers to address air conditioning issue. $700,000.</td>
</tr>
<tr>
<td>Breen School</td>
<td>New gas trains to support boilers</td>
</tr>
<tr>
<td></td>
<td>Floor replacement in cafeteria</td>
</tr>
<tr>
<td></td>
<td>LED exterior lighting upgrades</td>
</tr>
<tr>
<td>Bruce School</td>
<td>Installation of security screens to windows</td>
</tr>
<tr>
<td></td>
<td>LED exterior lighting upgrades</td>
</tr>
<tr>
<td>Leahy</td>
<td>LED Exterior lighting upgrades</td>
</tr>
<tr>
<td>Leonard</td>
<td>New roof over gymnasium</td>
</tr>
<tr>
<td></td>
<td>Painting gymnasium and stage</td>
</tr>
<tr>
<td>LHSC</td>
<td>Sidewalk concrete repair $150,000</td>
</tr>
<tr>
<td>SLE</td>
<td>Paving school yard,</td>
</tr>
<tr>
<td></td>
<td>Painting of classrooms and hallways</td>
</tr>
<tr>
<td>Rollins</td>
<td>Fire repair completed.</td>
</tr>
<tr>
<td></td>
<td>Paving schedule</td>
</tr>
<tr>
<td></td>
<td>LED exterior lighting upgrades</td>
</tr>
<tr>
<td>NCEC</td>
<td>New Roof supported by MSBA anticipated cost $4 M. summer 2019</td>
</tr>
<tr>
<td></td>
<td>Auditorium seating replacement $180,000</td>
</tr>
<tr>
<td></td>
<td>LED lighting upgrades to all seven interior stairways. LED exterior lighting upgrades</td>
</tr>
<tr>
<td></td>
<td>Installation of interior rubber treads and landing for stairways</td>
</tr>
<tr>
<td></td>
<td>Elevator Repair $150,000 (Haverhill St)</td>
</tr>
<tr>
<td>Oliver</td>
<td>MSBA New School Project on Track in process of Designer Selection</td>
</tr>
</tbody>
</table>
Council on Aging/ Senior Center

DIRECT SERVICES:
• 340,324 units of services to over 4,179 seniors
• 16,750 bags of food distributed to over 1500 elders
• 64,980 meals delivered to 457 homebound elders
  partnership with Elder Services of Merrimack Valley
• 10,178 congregate meals were served to 282 elders
  at the senior center
• Created new logo for center/community

EDUCATION & FITNESS
• 425 attended multi-level ESOL/Citizenship classes
• 697 adults and 7 youth attended exercise classes
  provided 15,911 units of service
• 22,080 units of services on education in health, wellness and community programs /workshops and resources
Council on Aging/ Senior Center

• 24 elders entered the “Senior Tax Work off Program”
• 451 new elders enrolled in “MY SENIOR CENTER”
  – 3,263 enrolled in “MY SENIOR CENTER” data base
• 800 Elders attended Annual “Mayor’s Senior Day”
• Fiesta de Salud-health fair over 1,200 residents attend
• Partnered with UMASS Worchester for SNAP Outreach
• Partnered with UMASS Lowell research for “YINI Program” focused on gastrointestinal education
• Partnered with First Responders/ Neighborhood Associations on community programs/education
• Chronic Disease Self Management Classes
• Tufts Grant for Age Friendly Community
• Over 324 volunteers engage in center activities
• Over 500 volunteers during Gas Crisis
Council on Aging Gas Crisis 2018

• Assisted in opening up emergency shelter at the Parthum School
  – Providing food, essential comfort care items, bilingual staff support
    • Parthum & Arlington School - Columbia Gas Claims Center
• Immediately became the command center for impacted MV residents needing a safe haven to receive relief support and essential care items
  – Received and redistributed thousands of donations to residents in need
  – Became a mobile food pantry and soup kitchen feeding over 4,000 people
• Supported and helped organize other site locations/resources
  – Additional shelter on Stanford St.
  – RV Camper sites
  – Mobile bathroom and shower stations with Lawrence Housing Authority
  – Streamlined non-profits to assist and refer impacted residents
• Organized and supported the claims center at the Relief’s In for the Disaster Relief Fund/ECCF Funds for 2 weeks for phase 1
  – Processed over 8,695 claims/case managed hundreds of critical cases
  – Made over 4,000 wellness check calls to affected individuals
• Moved the claims center to the “The Center” for the 2nd and 3rd Phases
  – Distributed over 18,000 checks to residents.
    • 4,650 walk-ins/answered over 1,400 phone calls
    • Provided over 21,500 units of service
Veterans Services

$599 K in benefits for Lawrence Veterans in 2018

Over 70 Veterans/families assisted during #MVGasdisaster with reimbursements

Number of Referrals
• 30 Valley Works
• 75 Bedford VA
• 100 DAV
• 100 Northeast Outreach

Online access
• 20 National Archive Record administration requests

600 Veterans/families and 75 references/families from other communities visited the office
Veterans Services

Veterans ‘Legislative Luncheon visit’, provided by Lawrence Council on Aging.

Dawna had the honor of escorting Lawrence’s oldest Female Veteran During the Honor Flight to Washington, DC. It was the 50th organized Flight to thank Veterans for their service.

Veterans Day Ceremony held at South Lawrence East Elementary, JROTC seen here with honored guest who attended.
Veterans Services

Lawrence Veterans Service’s Office moved to the Center in July & held an Open House September 12th.

Many guests attended, including the late John Ratka, Executive Director of Northeast Veterans Outreach Center in Haverhill
Finance Department

- $15.3 Million certified free cash (largest in city history)
- FY19 Budget prepared and submitted using in-house software budget tool saving $18,000
- Collective bargaining agreements settled with improved integrated language
- 5 Year Capital Improvement Plan and Financial Forecast submitted and approved by City Council for fiscal years 2019 to 2023
- Deficit notes reduced from $27.4M to $17.7M
- Established reserves for uncompensated absences, workers compensation, and injured in the line of duty
Comptroller Department

- Automated various monthly and yearly reports and significantly reduced time using “Munis Cubes” (Pivot tables)
  - Monthly YTD Budget reports for Department Managers
  - Schedule A (Year-end report for Dept. of Revenue)
  - Capital Improvement Plan for each fiscal year
- Successfully able to keep 2 fiscal years open during year-end closing. Previously, department heads had to wait several weeks
- Generated efficiency across various departments by consolidating to 1 instead of 5 weekly warrants
- Processed 34,369 invoices, Issued 12,848 A/P checks totaling $107,138,335
- Performed detailed review of all vehicles by department to reconcile with insurance data
Assessors Office

- Successful inspections and data entry of all 1,056 real estate transactions of which 344 were single family homes with a median sale price of $256,500
- Fifth Year in a row of Record High New Growth totals adding over $330 Million in real estate and personal property value and $8.6M to city tax base. (FY2019 $1.7M)
- Administered over $100K in real estate tax exemption credits for Senior Citizens and Veteran’s
- More New Growth expected in FY2020 with adaptive reuse of transforming the vacant mill property formerly Pacific Mills cotton complex into a vibrant, new 180-unit housing community
Assessors Office

• Administered 57,558 motor vehicle excise tax bills totaling over $5,774,434 dollars; up $313k from previous year

• Approved 24 Senior Citizen Work-off Abatement credits totaling $12,000 in property tax relief

• Annual maintenance, in FY2019 continued strong partnership with Merrimack Valley Planning Commission (MVPC) updating 245 assessor maps and continue to host a web-based GIS application called MIMAP (municipal information mapping access program)
Treasurer/Collector Office

• Investment of City funds has yielded a significant increase in interest income
  - FY 2019 interest earned in first 6 months $808,000
  - FY 2018 interest earned $1,079,000
  - FY 2017 interest earned $353,000
  - FY 2016 interest earned $328,000
• $1.2 million in delinquent taxes collected in FY2018
• 98.6% real estate tax collection rate – 98.7% personal property tax collection rate & 90% excise tax collection rate for FY 2018 taxes
• Continuously striving to improve customer service to citizens who contact our office via phone or in person at City Hall
• Implementing new cash management software to improve efficient operations of Treasury function
MIS Department

- Appointed new IT Director Luis Santiago

- Continuing our 3rd year of Capital Improvement. All Switches and Router at City Hall were change to new HPE Aruba high end switches

- Upgraded our Citywide IP Phone system from Cisco Unified Communications Manager 4.1 to CUCM 11.5

- Migrated our email server to Exchange Server 2016. Taking into consideration the strength of the modern, stronger users of today and their simplified capabilities

- Expanded our fiber network to the Tower Hill Water Tower, giving 20% more coverage to Police and Fire Department Radios. Perfect location for wireless antennas for the City Wide camera system
Payroll Department

- Processed an annual Gross Payroll of over $185M for approximately 3,500 employees
- Coordinated an Assessment with MUNIS (our ERP Provider) for Payroll and Personnel. MUNIS will suggest improvements to help us grow and become more efficient
- The City is now at 97% of employees enrolled in Paperless Direct Deposits
- Attended Tyler Connect 2018 held in Boston and Massachusetts Regional conferences which offered training and networking opportunities with others in the MUNIS community
- Reviewing Time & Attendance Software
Purchasing Department

- Auction of surplus items netted $71,270.00
- Solicited bids for Citywide Surveillance Cameras
- Procurement of OPM for Oliver Partnership School
- Solicited bids for repair of concrete floor at Central Fire
- Solicited bids for new Police Department office trailer
- Formally solicited over 93 IFB’s and RFP’s
- Processed 6,850 purchase orders
- Processed +295 contracts
Personnel Department

- Successful hire, processing, and onboarding of a total of 28 permanent Police Officers, 10 Firefighters and 238 individuals for temporary and permanent non-civil service employment positions.

- Increased to 2,740+ followers of the City of Lawrence Twitter Account; @COL1853. Open the new City of Lawrence Facebook Social Media Page.

- Posted over 50 job notifications (postings), into the new City website, Twitter and Facebook and accepting online applications through Personnel Department new webpage;

- Successful Fire Civil Service examination fair that placed over 130+ individuals on the City’s Fire civil service list thereby increasing the diversity of the CS list. Police examination fair awaiting examinee amount list for March 2019 examination
Personnel Department

- Successfully represented the City’s legal interest to ensure compliance with laws and regulations of civil service appeals; arbitration, industrial accident board
- Received and processed 700+ applications for employment and interacted with over 5,000 visitors/customers
- Maintained the tracking system in MUNIS for State Ethics requirements of new and current employees
- Successful open enrollment of health, dental and flexible spending accounts, insurance and other benefits
- Trained non-civil service employees on the “Prevention of Sexual Harassment” and trained non-civil service leaders on “Proper Disciplinary Techniques”
Lawrence Municipal Airport

- Had 38,605 aircraft operations – averaging 102 operations per day – and is home to 208 based aircraft

- Served as a regional storage location for MEMA trailers throughout the Columbia Gas crisis
Lawrence Municipal Airport

- Provided Columbia Gas immediate access to the Merrimack Valley to address the natural gas crisis
- Massachusetts State Police Air Wing conducted more than 471 public safety missions
- Boston Med Flight provided 272 emergency air ambulance flights
Public Library

• Facilities Improvements
  – Carpets replaced on 1st floor, painted both libraries, new lighting in lobby and second floor

• Equipment Upgrades
  – New Book Drop, OPAC Stations for private catalog searching, digital display in lobby, slat walls for resources, headphones for lab, wireless printing, ceiling projectors in Auditorium and Children’s Room, New Website

• Revenue
  – State Certification and Grant $157,000
  – Essex County Community Foundation - Summer Programs Fund $3,000
  – Lawrence Cultural Council - Children’s Library Cards $1,500
  – Jumpstart – Read for the Record, 30 books – In Kind
  – NIH – National Network Libraries of Medicine – Tech Upgrade - $10,000, Community Engagement - $15,000
  – Jowdy Challenge Fund - $1,000
  – Janet Eagleson Trust - $5,000
Public Library

• Staff Professional Development and Growth
  – **DIRECTOR OBTAINED MASTER’S DEGREE IN LIBRARY SCIENCE (MLIS)**
  – Hired a full time Teen Coordinator to serve youth ages 12-18
  – Staff trainings offered: Customer service, mental health awareness/homelessness, Blackbelt librarian training on security and behavioral issues, supervisor trainings, staff retreat, MVLC sponsored trainings

• Programs
  – Launched Library Art Gallery
  – Hosted successful author events with Pulitzer Prize Winner Junot Diaz, National Book Award Winner Elizabeth Acevedo, and National Poetry Award Winner Martin Espada

• Strategic Planning
  – Filed a 5 year Long Range Plan with MA Board of Library Commissioners, first since 2006. Now eligible to apply for state grants.
  – Published Annual Report FY18
Bellevue Cemetery Department

- Purchased new equipment’s to provide more efficient service:
  - Two brand new EXMARK RIDE-ON MOWERS with rear discharge
  - One 2017 Hitachi ZX60USB5 Compact excavator
- Completed 107 burials and removed 12 decayed and hazardous trees throughout the grounds
- New rules and regulations implemented this year allowing us to look cleaner, this has been noticed by both the citizens of Lawrence and the local media
- Great events were held at the Cemetery this year Memorial day, Twilight Tour of Bellevue Cemetery among others
Bellevue Cemetery Department

- Trees and its roots causing damages to graves and stones were completely removed in response to lot owners concerns
- A new septic system was installed and grounds and water leaks repair with the collaboration of Water and Sewer department
- New office floor, 3 garage doors and LEDs light around the Cemetery buildings were installed.
- Thank you Board of Directors Nickolas Kolofoles, Elizabeth Charlton, Kathleen Darwin, Steven Murphy and Yamel Severino for your commitment to Bellevue Cemetery
City Clerk

• 1,795 – Birth Records Recorded
• 825 - Marriage Intentions Recorded
• 702 – Death Records Recorded
• 291 - Dog Licenses issued for 2017-2018
• 287 - Excavation Permits issued
• 63 - Obstruction Permits issued
• 34 - Noise Ordinance fines processed
• 528 - Business Certificates Issued –
  – includes New Businesses, Amendments and Withdrawals
• 146 – Public Record Requests Processed
• Computerized birth and death record system making these vital records readily available to the public via the Massachusetts Registry of Vital Records and Statistics VIP program
Election Division Department

- Professional administration of the 2018 State Primary and State Elections with 15,561 registered voters casting ballots in the 2018 State Election
- Successful administration and availability of the Early Voting to voters for the 2018 State Election
- Maintaining the voter registration system with 39,021 Registered Voters as of January 15, 2019
- Plans in progress for the 2019 Municipal Preliminary and Election [important dates and details to be announced]
MassHire MV Workforce Board & Career Center

- Successfully Implemented State Wide MassHire Rebranding Initiative
- Secured a $760,000 Grant through the Department of Labor to support at-risk youth with employment services in partnership with the SISU Center
- Created industry sector teams in Manufacturing, Health Care, Trades, and Professional Services to better align employer engagement
- Administered Trades Training for ex-offenders and helped students secure jobs at an average wage of $31.20 an hour
- Developed programming to support families receiving public benefits through occupational training leveraging the States Learn to Earn Program
MassHire MV Workforce Board & Career Center

- Served over 9,000 job seekers
- Introduced over 390 youth to a variety of jobs
- Helped lower the city’s unemployment rate to 4.9%
- Worked with over 1,800 Employers
- Secured funding to administer Advanced Manufacturing Training at Greeter Lawrence Technical School